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Chicago
Board of Election Commissioners

Computer Analyst II - Security Analyst

Position Summary
Join the Chicago Board of Elections as a **Computer Analyst II - Security Analyst!** This full-time exempt role is responsible for the monitoring and reviewing of the Board's Systems security systems and associated data, and ensuring that the configuration of the Board's systems, applications, and networks are in compliance with security policies.

Salary Range: $70,000-78,000

Essential Duties/Responsibilities:
- Day-to-day review of security event and log information for anomalies requiring investigation.
- Administration of Windows server and related technologies such as VxRail, Dell Networker.
- Develop, implement, and maintain the technical methods, procedures, and processes associated with securing Board systems, applications, and networks in compliance with organization security policies.
- Works with Federal, State and County Election offices on cybersecurity best practices on Elections and voting systems.
- As assigned, provides technical support for both internal and external security audits, security-related audit issue tracking, and risk assessments.
- Assist IT staff with security system updates and tuning.
- Asssists Board's IT staff with troubleshooting related to security solutions.
- Proactively work with Board's IT staff to identify and remediate security risks.
- Addresss security related cases and issues both as assigned and proactively.
- Follow Board policy regarding internal controls and comply with agency policies to ensure the staff and organization act legally and with the highest standards of ethics and integrity.
- Other related duties as assigned.

Qualifications:
- Bachelor's degree in Computer Science, Computer Engineering, or Information Security Communications, or related field.
- Three to four years' experience with Active Directory, DNS, DHCP, and Windows Clustering.
- Excellent initiative and organizational skills.
- Experience with Information Security technologies including hardware and software for servers, network, applications, security and messaging platforms.
- Excellent verbal and written communication skills.
- Proficient with Microsoft Office Suite or related software.
- Availability to work extended hours and weekends during the election cycle.
- City of Chicago residency is required.
- Compliance with the Board's mandatory COVID vaccination policy is required.

Applications for this position will be received via email and must include a résumé and cover letter. E-mail **hr@chicagoelections.gov** and include in the subject line*:* **Computer Analyst II/Your Name.**